

30th April 2024

Dear Parents, Carers and Students

Summer Examinations

As the GCSE exams approach, I am writing to confirm arrangements for the final few weeks at Fairfield. Our aim is to make this time as positive and supportive as possible, so that all students are able to achieve the best they can in their exams.

Lessons will continue as normal, with some alterations to the timetable to allow for extra revision lessons as detailed on the enclosed timetable up to Friday 24th May when the school breaks up for half term. There are already GCSE exams taking place in practical subjects, but the main written exams begin on Friday 10th May. **Students will be expected to remain in full school uniform as normal throughout this period, for revision classes and for all their exams (i.e. whenever they are in school).**

Enclosed with this letter is a detailed exam and revision timetable. All students are expected to be in lessons as normal or in a revision lesson (see attached timetable) if they are not in an exam; staff will be teaching critical exam practice and skills and helping students to revise. The revision sessions are carefully planned to be as near to the exam as possible in order to help students focus on specific subjects. We will not authorise absence for students who do not attend school or revision classes as normal.

After the May half-term break, students will only be expected in school for organised revision sessions or for the actual exams. **However, students must come to school in uniform at all times and must sign in and out, so we know who is on site. This is for safeguarding and fire risk reasons.**

Revision at home is very important during the whole exam period; please support us by ensuring that your child has somewhere quiet to revise, eats and sleeps sensibly and is able to get to school for exams in plenty of time. If your child is ill, or there is any difficulty in getting to an exam, please let us know immediately so that we can put appropriate measures in place. We are aware that sometimes the school buses are late, and we will ensure that all students get their full allocation of time if this happens.

As in previous years, we will be celebrating the last formal day of school for Year 11 on the Friday before half term (May 24th). **At lunchtime, students will be allowed to sign shirts or leavers' books if they wish to.** There will then be time with their Form Tutors in Period 5 followed by a special Leavers' Assembly during Period 6. Students will be expected to attend this assembly **in full school uniform**; there will be **no signed shirts** allowed in the assembly. Therefore, if they have had their shirt signed, they will need to bring a clean shirt for the assembly, either on the day or beforehand (shirts may be left with tutors). Students who do not bring in a clean shirt will miss the assembly and will be supervised in a classroom by a member of staff; we have *never* had to do this in the past and we really hope this action will not be necessary this year either. This will be their last formal occasion as part of Fairfield; it is an important milestone for all of us and we would like to be able to celebrate it with them.

Finally, we look forward to seeing all Year 11 students at the Prom to be held here at Left Bank on Friday 28th June. There will be more details to follow.

Exam results will be available for students to collect from school on **Thursday 22nd August from 10 - 11am.**

We do hope that students will come to collect them in person – we want to share in their success and we will also be on hand to help if things have not gone as planned. If the student cannot pick them up in person, **we are not allowed** to give them to anyone else by hand unless we have a signed letter from **the student** (*not parents*) giving someone else permission to collect them. Nor are we allowed to give them out by phone or email in any circumstances. This is part of the exam board regulations.

Any results which are not collected by 2pm will be posted first class to your home address, so they should be received by the next day.

In the Autumn, all students and their parents and carers will receive an invitation to join us for Presentation Evening when we look forward to celebrating the students' time at Fairfield and formally present exam certificates and school awards. Further details about Presentation Evening will be sent home in October.

Thank you for all your support in working together with us to ensure that your child achieves the best GCSE grades they can in the summer.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jennings', with a stylized flourish at the end.

Paul Jennings
Head Teacher

Year 11 GCSE Examination and Revision Timetable 2024

Date	Start Time	Exam	Revision Slot	Time
Friday, May 10, 2024	09:00	Science (Biology)	Thursday, May 9, 2024	13:25 - 15:30
Tuesday, May 14, 2024	10:05	French Reading	Monday, May 13, 2024	13:25 - 15:30
Wednesday, May 15, 2024	10:00	History Paper 1B Option C	Tuesday, May 14, 2024	13:25 - 15:30
Thursday, May 16, 2024	09:00	Mathematics Paper 1 Non Calculator	Wednesday, May 15, 2024	13:25 - 15:30
Friday, May 17, 2024	09:00	Science (Chemistry)	Thursday, May 16, 2024	13:25 - 15:30
Friday, May 17, 2024	13:00	Geography Paper 1	Thursday, May 16, 2024	11:05 - 12:55
Wednesday, May 22, 2024	09:00	Science (Physics)	Tuesday, May 21, 2024	13:25 - 15:30
Thursday, May 23, 2024	09:00	Eng Lang Component 1 20th Cent Lit	Wednesday, May 22, 2024	13:25 - 15:30
Friday, May 24, 2024	09:00	French Writing	Thursday, May 23, 2024	13:25 - 15:30
Monday, June 3, 2024	09:00	Mathematics Paper 2 Calculator	Friday, May 24, 2024	11:00 - 12:55
Tuesday, June 4, 2024	09:55	Spanish Reading Test	Monday, June 3, 2024	11:00 - 12:55
Tuesday, June 4, 2024	13:30	History Paper 2B Option A	Monday, June 3, 2024	13:30 - 15:25
Wednesday, June 5, 2024	09:00	Geography Paper 2	Tuesday, June 4, 2024	11:00 - 12:55
Thursday, June 6, 2024	09:00	Eng Lang Component 2 Nonfiction	Wednesday, June 5, 2024	11:00 - 12:55

Friday, June 7, 2024	13:00	Science (Biology)	Thursday, June 6, 2024	11:00 - 12:55
Monday, June 10, 2024	09:00	Mathematics Paper 3 Calculator	Friday, June 7, 2024	08:55 - 10:45
Monday, June 10, 2024	13:00	Crtve Imedia: Imedia Media IND Wtn	Friday, June 7, 2024	11:05 - 12:55
Monday, June 10, 2024	13:00	Spanish Writing	Thursday, June 6, 2024	13:30 - 15:25
Tuesday, June 11, 2024	09:00	Science (Chemistry)	Monday, June 10, 2024	11:05 - 12:55
Tuesday, June 11, 2024	13:00	Further Mathematics Paper 1	Wednesday, June 5, 2024	13:30 - 15:25
Friday, June 14, 2024	09:00	Geography Paper 3	Thursday, June 13, 2024	13:30 - 15:25
Friday, June 14, 2024	13:00	Science (Physics)	Thursday, June 13, 2024	08:55 - 10:45
Monday, June 17, 2024	13:00	Music: Listening and Appraising- Written	Thursday, June 13, 2024	13:30 - 15:25
Tuesday, June 18, 2024	09:00	Design and Technology Written Paper	Monday, June 17, 2024	08:55 - 10:45
Wednesday, June 19, 2024	09:00	Further Mathematics Paper 2	Tuesday, June 18, 2024	11:05 - 12:55
Wednesday, June 19, 2024	09:00	Food and Nutrition	Monday, June 17, 2024	11:05 - 12:55